**Reston Village Hall**

**Committee & Business Meeting**

Monday October 14th, 2024 @ 7.30pm

**SCIO No SCO5374**

**Attendees:**

Anne Barrett (AB); Kerry Simmonds (KS); Ruth Donaldson (RD); Stephanie Patterson (SP); Lyn Warholm (LW); Bill Wood (BW); Jan Stringer (JS); Logan Inglis (LI) representing the Community Council.

**Apologies:**

Ged Kimble (GK)

**Previous Minutes**

* September Minutes approved.

**Matters Arising**

* **Hall Cleaning:** No cleaner currently available. Keep open and review as appropriate.
* **Hall Furniture:** Website for funding application crashed and all data lost (including current submission). Ongoing issue despite System Support involvement and flagging website issue. **KS** has contacted Foundation Scotlandand they are looking into the problem but it may be necessary to re-apply next year.

**Action**: Ongoing**.**

* **Treasurer’s Role:** No volunteer for the role, so the workload continues to be spread as follows:
  + Bank Account (RBS): Principle A/C holder **AB**, with **RD** also a signatory. Includes transfer of Cheque book, debit card, etc.
  + Suppliers & Other:
    - **AB:** OSCR; BT (Internet); Chubb; Insurance (due Feb/March); SBC (to annually apply for exemption from Council Tax and Water Rates each financial year)
    - **RD:** Licenses ((Entertainment application made in September, Lottery if applicable, etc.); Scottish Power (fixed tariff until March 2025, but meter readings to be supplied quarterly). Forms signed but awaiting receipt of new bank card.
    - **RD** to pay cash from Harvest Fair and Pickleball jar into bank this week.
    - **GK**: September Minutes distributed.

**Financial Report** Total funds in bank to date £12,448.34with £1,961.58 available for general use after deduction of Contingency and Designated funds, which include provision for general operations and events. Serptember income was £516.00 with outgoings £317.00.

Projected income for October is £720.00.

**Treasurer’s post to be advertised on RVH website and Facebo0ok?**

**RVH Generic email: BW** to speak to **GK**

**Hall Improvements**

* **Hall Floor:** No update

**.Hall Greening** on hold.

**Broken roof tile** has been fixed by Mike Keenan.

* **Hall Entrance:** Estimate received for new door and entrance to hall (+/- £5,000 inc Fire Door). Funding will need to be found as insufficient reserves currently in Hall account. SBC or BAVS potential options to consider for this (funds up to £5k).
* **NB:** Current funding priority for Stacking chairs & tables on hold due to unsuccessful application to Foundation Scotland

**Action:** Awaiting update

**Bookings/Social events**

**Quiz Night: LI** is awaiting a response from quizmaster.

* **Harvest Fair:** Very successful and raised £150.00.
* **Wine Tasting Event:** **KS** to arrange with Majestic for end of November.
* **Christmas Craft Workshop: KS** has been asked if Reston could arrange craft workshops as they are doing in Preston. Suggestions for Christmas decorations making Saturday afternoon; also wreath making **JS** and **SP.**  Further discussion at November meeting.
* **Scarecrow Competition:** Started this week and continues until judging on 25th October. Entry forms in village shop.
* **Hallowe’en:** Hot chocolate in village hall and voucher for 1st prize costume with sweets for 2nd and 3rd.
* **Big Community Litter Pick:** Very successful. Reston collected 15.8kg of litter.
* **Dancing group:** **BW** to arrange a party for 20th or 21st December. Date to be confirmed.
* .**Reston Concert Band Concert:** On hold pending availability of Dave Jones.

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**A.O.B.**

**AB** mentioned that lights have been left on in the toilets and on one occasion in the main hall by groups using the Hall. When confirming bookings, **LW** will request that people check all lights are turned off before locking up.

**Meeting closed** @ 8.45 pm.

**Date of next committee meeting** 11th November @ 7.30pm.